

**APPROVED**  
**MINUTES**  
**NEIGHBORHOOD ENHANCEMENT COMMISSION**

**REGULAR MEETING**  
**Wednesday, March 2, 2005 – 5:30 PM**  
**3<sup>rd</sup> Floor, One Civic Center**

**Present:** Chairman John Shultz  
Vice Chair Badenoch  
Commissioner Lisa Haskell  
Commissioner Dick Kiesell  
Commissioner Jim Pompe  
Commissioner Christine Schild  
Commissioner Horwitz

**Staff Present:** Judy Register, Joanie Mead, Malcolm Hankins

**Guests:** Lesa Friend  
Carolyn Craig

**CALL TO ORDER/ROLL CALL**

A regular meeting of the Neighborhood Enhancement Commission was called to order at 5:35 PM and members were present as stated above.

**APPROVAL OF February 2, 2005 MEETING MINUTES**

COMMISSIONER BADENOCH **MOVED** THAT THE MINUTES BE APPROVED AS AMENDED. COMMISSIONER KIESELL **SECONDED** THE MOTION. **MOTION PASSED UNANIMOUSLY.**

**PRESENTATION AND POSSIBLE COMMISSION ACTION ON A  
NEIGHBORHOOD ENHANCEMENT PARTNERSHIP REQUEST FROM TONALEA  
ELEMENTARY SCHOOL LANDSCAPE PROJECT COMMITTEE (NG-1-05)**

Principal Lesa Friend and Carolyn Craig of Tonalea School addressed the commission regarding the school's application. Ms. Friend stated that the school has worked extensively with the school's PTO on beautification projects throughout the campus. Last year a mural was installed in conjunction with school's artist in residence program and this year the school is hoping to install a garden. The garden work will be integrated into the kindergarten and fourth grade curriculums.

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Commissioner Kiesell stated that the hospital has used the school campus for health fairs and congratulated Principal Friend on the application. Commissioner Horwitz requested that Ms. Friend share some general information with the commission. She indicated that the school has 531 students, 67 percent of whom fall into the Title One category. She has 18 regular classroom teachers and 3.5 part-time kindergarten instructors. She stated that the population is a needy, but devoted population and that while the facility itself is not beautiful, the hearts and souls of the people there are. The school also houses three district-wide special education classrooms. Principal Friend also indicated that the project will be coordinated as part of an Eagle Scout project as well.

Chairman Shultz indicated that while he supports the application, he would recuse himself from the vote as his wife is an employee of the school district. Commissioner Schild indicated that she had spoken with Jay Osborn regarding her participation in the vote and had been advised that her interest as a school board member was remote enough that she did not need to recuse herself from the vote.

VICE CHAIRMAN BADENOCH MOVED AND COMMISSIONER KIESELL SECONDED THE MOTION TO APPROVE THE APPLICATION IN THE AMOUNT OF \$5,873.00. MOTION PASSED UNANIMOUSLY WITH CHAIRMAN SCHULTZ NOT VOTING.

**PRESENTATION AND DISCUSSION REGARDING FUNDING FOR THE CITY'S REVITALIZATION EFFORTS.**

Judy Register, General Manager for Citizen and Neighborhood Resources presented information to the commission regarding the two million dollars in revitalization funds and the projects that have been coordinated and funded to date. Ms. Register shared information regarding the projects that range from neighborhood projects to historic preservation and enhanced alley maintenance. She indicated that while all of the funds have been earmarked for specific projects, not all the projects will be completed or funded this fiscal year. Some of the project funds will roll over into next fiscal year for use in those specific areas.

**PRESENTATION AND DISCUSSION REGARDING THE CITY'S CODE ENFORCEMENT EFFORTS**

Malcolm Hankins, Code Manager, presented information to the commission regarding the city's code enforcement efforts and process. The Code Enforcement Division is in the process of conducting a self-evaluation and he asked that the

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commissioners please provide feedback regarding the presentation. Mr. Hankins explained the code enforcement process, the role of the employees and citizens in the process and gave examples as to cases that have been handled by the division. Code Enforcement receives approximately 1000 calls a month regarding possible violations. The goal of the Code Enforcement Division is to gain compliance from property owners. Mr. Hankins also demonstrated the online complaint tracking system that is currently available to citizens.

Mr. Hankins asked that the commissioners provide feedback in written form regarding the code enforcement process and presentation. Due to a lack of time, the commissioners requested that the scheduled feedback session be moved to the April agenda.

**STAFF AND COMMISSION UPDATES (A.R.S. 38-431.02 (K))**

Joanie Mead indicated that the two NEP workshops are coming up soon and welcomed the commissioners to attend if they were interested.

Commissioner Haskell stated that she is hosting another neighborhood meeting on April 28, 2005.

**NEXT MEETING DATE AND FUTURE AGENDA ITEMS**

The next meeting date will be April 6, 2005 at 5:30 pm.

**ADJOURNMENT**

With no further business to discuss, the meeting adjourned at 7:10 PM.

Respectfully submitted,

Julie Conway  
Recording Secretary